

REGULAR SCHOOL BOARD MEETING MINUTES

July 8, 2015

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Jeanette Sampson, Vice Chair
Shawn Helligso, Director
Grace Laman, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Louise Kallstrom, Director of Support Services; Tracy Telen, Recorder; Jodie Holthusen, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Vice Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 6:30 P.M. on Wednesday, July 8, 2015 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 ELECT BOARD CHAIR

Chair Sampson opened the floor for Board Chair nominations.

DIRECTOR HELLIGSO MADE A MOTION TO RE-ELECT DIRECTOR DURSSE AS BOARD CHAIR AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

3.0 ELECT BOARD VICE CHAIR

Chair Sampson opened the floor for Board Vice Chair nominations.

DIRECTOR LAMAN MADE A MOTION TO RE-ELECT DIRECTOR SAMPSON AS VICE CHAIR AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

4.0 COMMUNITY RECOGNITION

None.

5.0 AHS STUDENT REPRESENTATIVE

None.

6.0 PATRON COMMENTS/QUESTIONS

Jan Horning:

- Patron of District

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- Children attended schools here in Astoria
- Sent out mailer when running for school board here in Astoria
- Received call from male community member regarding his personal beliefs
- Hopes to be back at Clatsop
- Does not recommend girls be referred to Pregnancy Resource Center

7.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Board Study Session, June 10, 2015
- B. Approve minutes of Regular Board Meeting, June 10, 2015
- C. Approve minutes of Budget Hearing, June 22, 2015
- D. Approve minutes of Regular Board Meeting, June 22, 2015
- E. Appoint Craig Hoppes as Clerk and Louise Kallstrom as Deputy Clerk
- F. Approve fidelity bonds for Craig Hoppes, Clerk, and Louise Kallstrom, Deputy Clerk, (\$100,000 each)
- G. Designate Louise Kallstrom as Custodian of Funds and authorize the facsimile signature of the Custodian of Funds
- H. Designate Louise Kallstrom as Budget Officer of the school district
- I. Appoint Dan Van Thiel Legal Counsel of the school district
- J. Authorize Louise Kallstrom, or in her absence, authorize Craig Hoppes to file an application and to act for the district for Public Law 874 (Federal Impact Monies)
- K. Designate The Daily Astorian as the official publication for legal notices
- L. Authorize Craig Hoppes, Superintendent, or in his absence, Louise Kallstrom, to sign all grant applications and to act for the district in federal ESEA programs
- M. Renew resolution regarding compliance with Title VI of Civil Rights Act of 1964 and Title IX of Educational Amendment of 1972
- N. Designate depositories for school funds
 1. United States National Bank of Oregon
 2. Columbia Bank (Bank of Astoria)
 3. Oregon State Pool
- O. Appoint Board of Directors as the Local Public Contract Review Board
- P. Authorize the Superintendent to apply for a short-term debt, in the event of a cash flow shortage, during the school year 2015-2016 not to exceed \$300,000
- Q. Approve Section 125
- R. Appoint Pauley, Rogers & Co., P.C. as district's audit firm for 2015-2016
- S. Appoint Knutsen Insurance as district's insurance firm for 2015-2016
- T. Approve Certified Contract
- U. Approve Administrator Contract
- V. Approve Superintendent Contract
- W. Approve Director of Support Services Contract
- X. Approve Director of Transportation/Maintenance/Grounds Contract
- Y. Approve recommendation to hire Janelle Wagner, 1.0 FTE 4th Grade Teacher, Lewis & Clark Elementary School, effective August 31, 2015

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- Z. Approve recommendation to hire Sarah Weedin, 1.0 FTE 3rd Grade Teacher, Lewis & Clark Elementary School, effective August 31, 2015
- AA. Approve recommendation to hire Shanon Duffy, 1.0 FTE PE/Health Teacher, Astoria High School, effective August 31, 2015

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

8.0 REPORTS

A. GIFTS TO THE DISTRICT

Vice Chair Sampson read the Gifts to the District report and thanked the donors for their generosity.

9.0 INFORMATION

The following information items were presented:

- A. Resignation of Linda Ho, 6.75 hours per day Instructional Assistant, Astoria High School, effective June 10, 2015
- B. Resignation of Kristina Mitchell, 6.0 hours per day Instructional Assistant, Lewis & Clark Elementary School, effective June 12, 2015
- C. Retirement of David Wilson, 8.0 hours per day Custodian, Astoria High School, effective August 31, 2015
- D. Employment of Francisco Zavalza, 8.0 hours per day Custodian, Lewis & Clark Elementary School, effective June 18, 2015
- E. Employment of Tami Jones, 8.0 hours per day Attendance Secretary, Astoria High School, effective September 1, 2015
- F. Resignation of Mary Ann Bruhn, 3.25 hours per day Office Assistant-Library, Astoria High School, effective June 11, 2015
- G. Resignation of Jodie Holthusen, 1.0 FTE Accounts Payable Clerk/Administrative Assistant to the Superintendent/School Board, Astoria School District Office, effective July 10, 2015
- H. Promotion of Tracy Telen, 8.0 hours per day Head Secretary, Astoria Middle School to 1.0 FTE Accounts Payable Clerk/Administrative Assistant to the Superintendent/School Board, Astoria School District Office, effective July 1, 2015
- I. Resignation of Renee Wells, .81 FTE PE/Health Teacher, Astoria High School, effective June 30, 2015

10.0 UNFINISHED BUSINESS

None.

11.0 NEW BUSINESS

A. TECHNOLOGY SURPLUS

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Directors reviewed the list of surplus items provided in the packet.

DIRECTOR HELLIGSO MADE A MOTION TO SURPLUS THE TECHNOLOGY ITEMS AS PRESENTED AND DIRECTOR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

12.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes:

- Found out yesterday that the District along with the hospital will be on the cover of Who's Who in Clatsop County. Pictures will be taken at Columbia Memorial Hospital
- This is Jodie's last meeting

C. DIRECTOR OF SUPPORT SERVICES

Ms. Kallstrom:

- Very sad and still in denial that Jodie is leaving
- Very glad to have Tracy, she came in to work at the District last summer

D. BOARD MEMBERS

Director Helligso:

- Thanked Tracy for coming over

Director Laman:

- Thank you to Jodie
- Thankful for process with negotiations
- Excited to have Tracy here

Vice Chair Sampson:

- Excited to have Tracy here, she has big shoes to fill but she can do it
- Glad negotiations are done

13.0 FUTURE MEETINGS

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| A. *Tuesday, July 21, 2015
5:30 P.M. | <u>BOARD RETREAT</u> (proposed)
Place TBD |
| B. *Monday, August 10, 2015
5:30 P.M. | <u>BOARD RETREAT</u> (proposed)
Place TBD |
| C. Wednesday, August 12, 2015
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| D. Wednesday, August 12, 2015
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

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16.0 ADJOURNMENT

**DIRECTOR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND
DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY
CARRIED.**

The meeting was adjourned at 6:42 P.M.

Board Chair

Superintendent - Clerk

*Dates undetermined pending Board action.