

REGULAR SCHOOL BOARD MEETING MINUTES

August 10, 2016

ANNOUNCEMENTS/AGENDA MODIFICATIONS

None.

BOARD OF DIRECTORS PRESENT: Jeanette Sampson, Chair
Grace Laman, Vice Chair (by phone)
Shawn Helligso, Director
Jenna Rickenbach, Director
David Oser, Director

ALSO PRESENT: Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Tracy Telen, Recorder (Please see Attachment A for complete list of attendees.)

1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, August 10, 2016 in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

2.0 *COMMUNITY RECOGNITION

There was no Community Recognition this month.

3.0 PATRON COMMENTS/QUESTIONS

None.

4.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, July 13, 2016
- B. Approve minutes of Board Retreat, July 20, 2016

DIRECTOR OSER MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

5.0 REPORTS

A. FOOD SERVICE REPORT

Superintendent Hoppes added Food Service Report to the agenda. Food Service Director, Mr. Kelly reported on the following items:

- Summer Feeding Program
- Oregon Farm to School Grant

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- K-8 and 9-12 menus
- Survey results
- Professional development for staff
- Kitchen equipment in each building

B. WATER QUALITY REPORT

Superintendent Hoppes explained to the Board that he did not put a formal report in the Board packet as the report keeps changing. He informed the Board that the District is working pretty close with the City of Astoria, and is able to get test results back quicker. He also stated that he received a report back today showing no lead at all from four tests that were taken and said the City plans to do another sample tomorrow.

C. PRESCHOOL REPORT

Superintendent Hoppes updated the Board on the progress with the Districts new Kinder Ready Preschool.

6.0 INFORMATION

The following information items were presented:

- A. Resignation of Jennifer Joesten, 1.0 FTE Kindergarten Teacher, Astor Elementary School, effective June 16, 2016
- B. Retirement of Karen Schaller, 3.0 hours per day Instructional Assistant, Astor Elementary School, effective July 1, 2016
- C. Resignation of Tonya Peterson, 5.0 hours per day Instructional Assistant, Astor Elementary School, effective July 26, 2016
- D. Retirement of Christine Hull, 6.50 hours per day Custodian, Astoria Middle School/Gray School Campus, effective August 31, 2016
- E. Transfer of Duncan Law, 5.0 hours per day Instructional Assistant-Title I, Astor Elementary School to 6.50 hours per day Resource Room Instructional Assistant, Astor Elementary School, effective September 6, 2016
- F. Transfer of Valarie McNair, 5.0 hours per day Instructional Assistant, Astoria High School to 5.0 hours per day Instructional Assistant-Resource Room, Astor Elementary School, effective September 6, 2016
- G. Transfer of Travis Roe, 1.0 FTE 7th Grade Language Arts Teacher, Astoria Middle School to 1.0 FTE SPED Consortium Teacher, Astoria Middle School, effective August 29, 2016
- H. Transfer of Ethan Guzman, 1.0 FTE 7th Grade Math Teacher, Astoria Middle School to 1.0 FTE 6th Grade Math Teacher, Astoria Middle School, effective August 29, 2016
- I. Transfer of Sam Abbate, 1.0 FTE 6th Grade Math Teacher, Astoria Middle School to 1.0 FTE 6th Grade Teacher, Astoria Middle School, effective August 29, 2016
- J. Transfer of Michelle Gardner, 1.0 FTE 3rd Grade Teacher, Lewis and Clark Elementary School to 1.0 FTE Preschool Teacher, Gray School Campus, effective August 29, 2016

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- K. Transfer of Christina Grauff, .5 FTE 2nd Grade Teacher, Astor Elementary School to 1.0 FTE Kindergarten Teacher, Astor Elementary School, effective August 29, 2016
- L. Transfer of Laura Biederman, .5 FTE 2nd Grade Teacher, Astor Elementary School to 1.0 FTE 2nd Grade Teacher, Astor Elementary School, effective August 29, 2016
- M. Resignation of Matt Love, .48 FTE Language Arts Teacher, Astoria High School, effective August 1, 2016

7.0 UNFINISHED BUSINESS

A. SUB-FINANCE COMMITTEE

Superintendent Hoppes asked the Board if anyone was interested in participating in the Sub-Finance Committee. Director Oser and Director Rickenbach both expressed their agreement to participate.

8.0 NEW BUSINESS

A. FOOD SERVICE – COOPERATIVE PURCHASING AGREEMENT

This item was tabled until next Board meeting.

B. CERTIFIED CONTRACT

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CERTIFIED CONTACT AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

C. CONFIDENTIAL CONTRACT

DIRECTOR HELLIGSO MADE A MOTION TO APPROVE THE CONFIDENTIAL CONTACT AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

D. ADMINISTRATIVE CONTRACT

DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE ADMINISTRATIVE CONTACT AS PRESENTED AND DIRECTOR HELLIGSO SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

E. EBC/EBCA – EMERGENCY PROCEDURES AND DISASTER PLANS (FIRST READING)

F. EBCB – EMERGENCY DRILLS AND INSTRUCTION (FIRST READING)

G. IGAL – KINDERGARTEN EDUCATION (FIRST READING)

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- H. **JFCF/GBNA – HAZING/HARASSMENT/INTIMIDATION/BULLYING/MENACING/
DOMESTIC VIOLENCE/CYBERBULLYING (FIRST READING)**
- I. **JEDA – TRUANCY (FIRST READING)**
- J. **EFAA – DISTRICT NUTRITION AND FOOD SERVICE (FIRST READING)**
- K. **EFAA-AR – REIMBURSABLE SCHOOL MEALS AND MILK PROGRAMS (FIRST
READING)**

Superintendent Hoppes went over each change to E-K policies. He explained to the Board that the District is 40-50 policies behind schedule. He stated that after a brief discussion with OSBA he found out that after policies have been brought to the Board for first reading that it is ok for the Board to pass policies all at once instead of individually. Superintendent Hoppes plans to bring 10 policies to the Board each month.

9.0 COMMENTS

A. FOR THE GOOD OF THE ORDER

There were no comments for the good of the order.

B. SUPERINTENDENT

Superintendent Hoppes:

- A lot of staff is back, first day back for teachers in August 29th
- August 29th is the staff BBQ, will have booths there for staff, will also have a staff walk-a-thon
- Had the chance to go to the CMH Cancer Center opening

C. BUSINESS MANAGER

Mrs. Landwehr:

- Our office is ramping up, office is busier, new staff showing up, open enrollment
- Tracy went to the OSBA Board Secretary Summer Workshop in July
- I went to the OASBO Summer Workshop the end of July

D. BOARD MEMBERS

Director Oser:

- We all understand the magnitude that Mike has taken on, we will do everything we can to support you
- Want to update the Board on the Astoria Library, no consensus with the city on the Library, things are back to square one, no agreement was reached

Director Rickenbach:

- Thank you Mike for stepping up to the challenge of Food Director and thank you Billy for taking on the Transportation

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- Finished up with Fair last weekend, FFA kids are really interested

Director Helligso:

- Thank you Mike for all your efforts

Vice Chair Laman:

- I agree with everyone else
- Appreciate your work Mike
- Look forward to the school year

Chair Sampson:

- Thanked Mike and Billy, you guys have your hands full
- Look forward to the school year

10.0 FUTURE MEETINGS

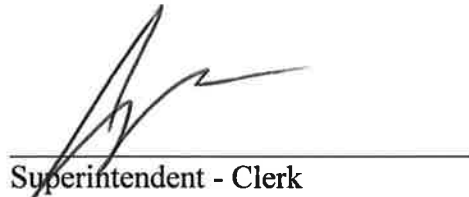
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|----------------------------------|------------------------------|
| A. Wednesday, September 14, 2016 | <u>BOARD STUDY SESSION</u> |
| 6:15 P.M. | ASD Boardroom |
| B. Wednesday, September 14, 2016 | <u>REGULAR BOARD MEETING</u> |
| 7:30 P.M. | ASD Boardroom |

11.0 ADJOURNMENT

DIRECTOR RICKENBACH MADE A MOTION TO ADJOURN THE MEETING AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.

The meeting was adjourned at 8:39 P.M.


Board Chair


Superintendent - Clerk

