

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

## REGULAR SCHOOL BOARD MEETING MINUTES

March 13, 2019

### ANNOUNCEMENTS/AGENDA MODIFICATIONS

Superintendent Hoppes announced that the Architect Contracts for Astoria High School, Astoria Middle School and Astor Elementary, line items C, D and F in New Business were ready for board review. He explained that the contracts for Lewis & Clark Elementary and Gray School, line items E and G are still with the attorneys. He clarified that lines E and G would be removed from New Business.

#### BOARD OF DIRECTORS PRESENT:

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
David Oser, Director  
Jenna Rickenbach, Director  
Jimmy Pearson, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

### 1.0 CALL TO ORDER AND FLAG SALUTE

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:03 P.M. on Wednesday, March 13, 2019, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

### 2.0 STUDENT PRESENTATION

Superintendent Hoppes discussed that Astor Elementary students would be presenting to the Board. Administrator Kate Gohr presented the Astor Elementary students who each introduced themselves to the group and stated their grade level. Each board member asked the students a question regarding attendance. Each student explained all the things they like about school. Mrs. Gohr discussed some of the positive things Astor is doing for attendance including signs, prize boxes, dog tags, Mr. Potato head and A2A. The presenters posed for a photo, and the group thanked the students. The attendees excused themselves from the Boardroom.

### 3.0 AHS STUDENT REPRESENTATIVE

Chair Sampson announced that Aly Cotte was absent tonight due to a conflicting schedule.

### 4.0 CONSENT AGENDA

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, February 13, 2019
- B. Approve minutes of Board Study Session, February 13, 2019
- C. Approve minutes of Special Board Meeting, March 5, 2019

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

## **5.0 REPORTS**

### **A. ADMINISTRATIVE REPORTS**

Administrator Gohr (Astor Elementary) reported the following:

- Astor has been affected by the flu – deep cleaning the building this weekend
- Visiting author coming next month – Trudy Ludwig

Administrator Ploghoft (Lewis & Clark Elementary) reported the following:

- Last week was Classified Staff Appreciation Week – Great to see the comradery and support
- Worked on trauma informed care during in-service day
- Introduced a calm room at Lewis & Clark called the Eagles Nest

Administrator Brech (Astoria Middle School) reported the following:

- Today was the second annual brain symposium
- Operation school bell is partnering with the assistance league for student assistance
- Track starts in two weeks
- Thank you to Astor for “Read across America”

Administrator Jackson (Astoria High School) reported the following:

- Have started smarter balance assessments
- Sent Spanish IV students to Astor to read Spanish children’s books aloud
- Last week was career week to promote college, trade, etc.
- Wednesday was job and career fair at CCC – 64 businesses represented at the fair

Administrator Clay (Special Programs) reported the following:

- absent

Curriculum Director Linder reported the following:

- absent

Food Service Director Kelly reported the following:

- Have been working on reports and ordering for USDA products
- Some holes in staffing due to illness
- Attended an OSNA conference in Salem this week with kitchen managers

### **B. ATTENDANCE REPORT**

Superintendent Hoppes announced that the district had been spending a lot of time dealing with parent communication and mixed messages regarding attendance. He explained that the district would be revising the letters that go out to parents regarding attendance in order to better communicate the message.

### **C. FACILITY REPORT**

Mr. Hoppes explained that Billy Eddy would be discussing the facility report. Mr. Eddy explained that they had been busy with bond work, including architect meetings with AMS and AHS. There was discussion regarding the CMGC response, track work, general contractor work at Lewis & Clark and Gray School and parent outreach.

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**D. ENROLMENT REPORT**

Superintendent Hoppes referenced the enrollment report. He explained that enrollment is up one student this month and remains steady.

**E. FINANCIAL REPORT**

Business Manager Landwehr informed the group that she is pleased with the enrollment numbers. She discussed a downturn in timber revenue and there was a brief discussion regarding the correlation between timber revenue and state funding. Ms. Landwehr asked the group if there were any questions on the finance report.

**F. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

**6.0 PATRON COMMENTS/QUESTIONS**

Patron and Certified staff member Matt Hensley discussed OEA and explained the opportunity to get legislature to move on finding a way to get more revenue for schools. He urged the board to consider a resolution. There was a brief discussion the timeframe for the resolution.

**7.0 INFORMATION**

The group reviewed the information items.

**8.0 UNFINISHED BUSINESS**

The following items of unfinished business were presented:

**A. ASTORIA SCHOOL DISTRICT CITIZEN BOND OVERSIGHT COMMITTEE RECOMMENDATION**

Mr. Hoppes explained an accidental omission of one member that occurred when bringing the bond oversight committee recommendations to the board last month.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE UNFINISHED BUSINESS ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**9.0 NEW BUSINESS**

The following items of New Business were presented:

**A. Pace – JOINDER TO TRUST AGREEMENT FOR MEMBERS**

Superintended Hoppes asked the group to review the Joinder as presented. Mrs. Landwehr explained that this agreement is required to continue our PACE legal coverage and contains no financial change.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE PACE JOINDER TO TRUST AGREEMENT AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. ASTORIA SCHOOL DISTRICT FEES**

The group reviewed the school district fees. There was discussion regarding current district fees at each school level, including required fees, club fees and athletic fees. Mr. Hoppes explained that the District could review the fees during budgeting, if the board requested. Patron Kimberly Reed discussed fees for marching band. There was discussion regarding the OSAA umbrella and the activities that have alternate funding, such as marching band, bass fishing and

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

OCET. There was a brief discussion regarding sustainability and the budget process. There was further discussion regarding art fees and parking fees.

**DIRECTOR OSER MADE A MOTION TO URGE DISTRICT ADMINISTRATION, AS THEY PREPARE THE 2019-2020 BUDGET, TO ELIMINATE AS MANY FEES AS POSSIBLE AND AS THE BUDGET ALLOWS AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. BLR&B ARCHITECT CONTRACT – ASTORIA HIGH SCHOOL**

Superintendent Hoppes explained that the architect contract have been split into five separate school contracts. He reminded the group that lines C, D and F are coming to the Board today, and lines E and G are still being reviewed. He discussed that the contracts coming to the Board have been thoroughly reviewed by School District attorneys.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE BLR&B ARCHITECT CONTRACT FOR AHS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**D. BLR&B ARCHITECT CONTRACT – ASTORIA MIDDLE SCHOOL**

The group reviewed the Architect Contract.

**DIRECTOR PEARSON MADE A MOTION TO APPROVE THE BLR&B ARCHITECT CONTRACT FOR AMS AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**~~\*E. BLR&B ARCHITECT CONTRACT – LEWIS & CLARK ELEMENTARY SCHOOL~~**

Mr. Hoppes reminded the group that the contracts for Lewis & Clark Elementary and Gray School were not yet complete and would come to the board at a later date.

**\*THERE WAS NO VOTE ON LINE E.**

**F. BLR&B ARCHITECT CONTRACT – ASTOR ELEMENTARY SCHOOL**

The group reviewed the Architect Contract.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE BLR&B ARCHITECT CONTRACT FOR ASTOR ELEMENTARY AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**~~\*G. BLR&B ARCHITECT CONTRACT – GRAY SCHOOL~~**

Mr. Hoppes reminded the group that the contracts for Lewis & Clark Elementary and Gray School were not yet complete and would come to the Board at a later date.

**\*THERE WAS NO VOTE ON LINE G.**

**H. ASTORIA HIGH SCHOOL TRACK BID**

The group reviewed the high school track bid as presented. Mr. Hoppes explained that the contract was coming to the board because it was over 149k. He discussed that Billy Eddy would

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

be the project manager, which is cost effective for the district. There was a brief discussion regarding the color of the track.

**DIRECTOR PEARSON MADE A MOTION TO APPROVE THE AHS TRACK BID AS PRESENTED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**I. FOOD SERVICE VENDOR CONTRACT**

The group reviewed the contract. Food Service Director Mike Kelly discussed the process for procurement and summarized the changes that would happen at each school.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE FOOD SERVICE VENDOR CONTRACT AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**10.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

No Comment.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- Recently spent time with COSA – we have legislators with very important votes
- If the Board would like, I can draft a letter for approval and signature regarding the support of Oregon Public School Funding
- Happy with everyone's participation in the strategic planning session

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- Have been working on transitioning our substitutes to a new company – all of the schools in the area have switched so we are all uniform

**D. BOARD MEMBERS**

Director Pearson:

- Continue to orient myself in the district
- Really impressed with the strategic planning session
- Appreciate the way the staff interacts with each other – it is a healthy indicator

Director Rickenbach:

- Appreciate the strategic planning meeting as well
- Learned a lot at the middle school brain symposium – wondered about Clatsop College collaboration

Director Oser:

- Attended the first two sessions of into to trauma informed care – very interesting systematic approach to the whole district

Vice Chair Laman:

- Echo the appreciation for the strategic planning – nice to have everyone in the same room
- Trauma as a priority is very important
- Congrats to the Girls Basketball team and Robotics

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**E. BOARD CHAIR**

Chair Sampson:

- Congrats to the Girls Basketball and Robotics
- Heard great things about strategic planning – sorry to have missed it
- Congrats to music kids who have placed in State
- Thank you to Astor kids for their presentation tonight

**11.0 FUTURE MEETINGS**

Chair Sampson read the upcoming meetings and events.

- |   |   |
|---|---|
| A. Thursday, March 21, 2019<br>5:45 P.M.  | <u>SPECIAL BOARD MEETING</u><br>ASD Boardroom |
| B. Wednesday, April 10, 2019<br>5:45 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom   |
| C. Wednesday, April 10, 2019<br>7:00 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom |

Chair Sampson announced that there would be a brief break and then would be entering into executive session. The meeting participants and public exited the boardroom at 8:47 P.M.

**12.0 EXECUTIVE SESSION**

The Board entered into executive session at 8:52 P.M. under ORS192.660(2)(b)) to consider the dismissal or disciplining of, or to hear a complaint or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

The Board then transitioned into executive session under ORS 192.660(2)(i)) to review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open meeting.

**13.0 OPEN SESSION**

The Board exited executive session and entered into open session at 9:22 P.M.

**14.0 ADJOURNMENT**

**VICE CHAIR LAMAN MADE A MOTION TO ADJOURN THE MEETING AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

The meeting was adjourned at 9:23 P.M.

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Superintendent/Clerk