

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

## **REGULAR SCHOOL BOARD MEETING MINUTES**

February 13, 2019

### **ANNOUNCEMENTS/AGENDA MODIFICATIONS**

None.

#### **BOARD OF DIRECTORS PRESENT:**

Jeanette Sampson, Chair  
Grace Laman, Vice Chair  
David Oser, Director  
Jenna Rickenbach, Director  
Jimmy Pearson, Director

**ALSO PRESENT:** Craig Hoppes, Superintendent-Clerk; Mindy Landwehr, Business Manager; Marisa Flukinger, Recorder (Please see Attachment A for complete list of attendees.)

#### **1.0 CALL TO ORDER AND FLAG SALUTE**

Chair Sampson called a meeting of the Board of Directors of Astoria School District No. 1C, Clatsop County, to order at 7:30 P.M. on Wednesday, February 13, 2019, in the Astoria School District Boardroom. All present stood for the Pledge of Allegiance.

#### **2.0 LOCAL CONTRACT REVIEW BOARD – PUBLIC HEARING**

Chair Sampson opened the meeting to public hearing at 7:32 PM. The Board, acting as the local contract review board, held a hearing according to ORS 279C.335(4). There being no interested speakers, the board closed the public hearing at 7:32 PM.

#### **3.0 AHS STUDENT REPRESENTATIVE**

AHS student representative, Aly Cotte presented the following:

- Sports – Girls basketball has secured title of co-champion with their last win, and are currently ranked 8<sup>th</sup> in the state; Swimming season will come to an end after their district meet in Newport on the 1<sup>st</sup> – one student qualified for State; Wrestling had one student qualify for State and is finished with the season.
- Activities – Robotics club will travel to Wilsonville on March 7, 2019 for their first competition; FFA week will be held on February 19-22 and will have an assembly on the 14<sup>th</sup>; Casting is complete for the spring musical Willy Wonka and shows will begin in May; An academic assembly will be held on February 21 to recognize honor roll, scholar athletes and strive for five attendance awards; Leadership class traveled to Seaside for project Homeless Connect, had lunch and recess with L&C on January 30<sup>th</sup> and on February 6, posted strive for five signs downtown.

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**4.0 CONSENT AGENDA**

The following consent agenda items were presented:

- A. Approve minutes of Regular Board Meeting, January 17, 2019
- B. Approve minutes of Board Study Session, January 17, 2019
- C. Approve Surplus Items – Transportation
- D. Approve Surplus Items – AMS Library
- E. Approve employment of Amber McCanna, .55 FTE Counselor, Gray School Campus, effective January 14, 2019
- F. Approve employment of Candace Chapman, 1.0 FTE Music Teacher, Astoria Middle School/Astoria High School effective January 15, 2019

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**5.0 REPORTS**

**A. ADMINISTRATIVE REPORTS**

Administrator Gohr reported the following:

- Puppet Theatre today at Astor – Pre-School kids attended
- Chronic attendance is up in Kindergarten – continue to work and send communication out

Administrator Ploghoft reported the following:

- Last week was the book fair wrap up – kids love going in to buy books
- Ice Cream Social was great – over 100 bars served
- Made \$1300 with the penny war fundraising event
- Had second 100% meeting and saw great results in math and reading – a really positive meeting

Administrator Brech reported the following:

- absent

Administrator Jackson reported the following:

- Had 100% meeting all things are in good order – working on Algebra I and the math department is being proactive
- Very pleased with some aspects of attendance – seniors have improved by 15% and Mrs. Donovan has met with over 80 families
- Girls basketball is doing great

Administrator Clay reported the following:

- Have been in Eugene to participate in cohort in early childhood education – spent time with that same group regarding high quality preschool
- Attended county-wide training on 504s today – counselors attended from schools

Curriculum Director Linder reported the following:

- The addition of the literacy coach is amazing – she is supporting K-8 interventions

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

- Gearing up for strategic plan indicators and getting ready to go into assessment season
- New literacy adoption has been great – may come with recommendations for supplemental phonemic awareness programs

**B. FOOD SERVICE REPORT**

Food Service Director Kelly referenced his report and discussed that they have been working on summer feeding expansion grant – brainstorming ideas of activities to do at the park. He explained that he had been working with new recipes and menu items in an attempt to remove some processed items from the menu. Food service is getting procurement ready for next school year, with a month to get their 2019-2020 USDA orders in. Mike Kelly explained that three of the kitchen managers are going to a conference next month, and are very excited. There was discussion regarding summer feeding staff and the possibility of students taking positions for the summer.

**C. FACILITY REPORTS**

Superintendent Hoppes referenced the facility report. He discussed the bond sale and the premium that was received. He explained that the district has received the funds and is working on the investment plan. Mr. Hoppes went on to discuss the facility summer projects, the management plan, and the work that is being done in the schools. Administrator Gohr discussed the process and plans for Astor. Administrator Jackson discussed the process and plans for Astoria High. There was a brief discussion regarding school tours.

**D. ENROLLMENT REPORT**

Mr. Hoppes discussed the enrollment report. He announced that the district had gained 28 students from December to January, but had not fully analyzed the data.

**E. FINANCIAL REPORT**

Business Manager Landwehr informed the group that the budget has become our focus. She referenced the financial report and asked if there were any questions. Director Oser thanked Mindy for her comprehensive report.

**F. ATTENDANCE REPORT**

Superintendent Hoppes referenced the board packet and discussed the attendance report. He explained the notification process and conference plan. He referenced the overhead and discussed each slide individually. There was discussion regarding reasoning for chronic absenteeism, including vacations, illness, mental health, etc.

**G. GIFTS TO THE DISTRICT**

Chair Sampson read the Gifts to the District and thanked the contributors for their generosity.

**6.0 PATRON COMMENT/QUESTIONS**

None.

**7.0 INFORMATION**

The group reviewed the information items as presented.

**8.0 UNFINISHED BUSINESS**

None.

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**9.0 NEW BUSINESS**

The following items of New Business were presented:

**A. NORTHWEST REGIONAL ESD 2019-2020 LOCAL SERVICE PLAN**

Superintendent Hoppes reminded the group that each year the district considers the approval of the ESD plan. The ESD provides special education to students, as well as tech support. Director Rickenbach read the resolution aloud.

**DIRECTOR OSER MADE A MOTION TO APPROVE THE 2019-2020 ESD LOCAL SERVICE PLAN AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**B. OPEN ENROLLMENT – INTERDISTRICT TRANSFER**

Mr. Hoppes discussed the enrollment caps for interdistrict transfer students and the process for capping class sizes with potential for overgrowth. There was discussion with Administrator Gohr regarding current class sizes and building capacity.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE INTERDISTRICT OPEN ENROLLMENT CAP AS PRESENTED WITH THE AMENDMENT OF THE 2<sup>ND</sup> GRADE CLASS TO 168 AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**C. BUDGET COMMITTEE MEMBERS**

Superintendent Hoppes explained that the district had three budget committee openings and received three applications. The positions were drawn randomly out of a hat.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE BUDGET COMMITTEE MEMBERS AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**D. 2019-2020 BUDGET CALENDAR**

The group reviewed the document.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE 2019-2020 BUDGET CALENDAR AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**E. ASTORIA HIGH SCHOOL GIRLS' BASKETBALL FIELD TRIP (2019-2020)**

Mr. Hoppes explained that the girls had been given the opportunity to go to Anchorage, Alaska.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE ASTORIA HIGH SCHOOL GIRLS' BASKETBALL FIELD TRIP AS PRESENTED AND VICE CHAIR LAMAN SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**F. BOARD MEETING START TIMES**

Mr. Hoppes continued the discussion regarding moving the board meeting start times. There was a brief discussion regarding times.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE BOARD MEETING START TIME CHANGE TO 5:45 PM STUDY SESSION AND 7:00 PM REGULAR**

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**MEETING EFFECTIVE IN MARCH AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**G. 2018-2019 ACADEMIC CALENDAR REVISION**

Mr. Hoppes explained that inclement weather had caused a snow day this year. The make-up day would be March 11, which was formally a teacher workday. The group discussed approving additional make-up days at the end of the year as needed.

**DIRECTOR PEARSON MADE AN AMENDED MOTION TO APPROVE THE 2018-2019 ACADEMIC CALENDAR REVISION AS PRESENTED WITH THE INCLUSION OF THE POSSIBILITY OF JUNE 13 AND JUNE 14 AS POSSIBLE MAKEUP DAYS AS NEEDED AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**H. DIRECTOR OF FACILITIES CONTRACT**

The group reviewed the document.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE DIRECTOR OF FACILITIES CONTRACT AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**I. FINDINGS OF FACT – EXEMPTION FROM COMPETITIVE BIDDING**

The group reviewed the document, which was formally presented during study session. There was continued discussion about the CMGC process.

**DIRECTOR OSER MADE A MOTION THAT THE BOARD, ACTING AS THE LOCAL CONTRACT REVIEW BOARD, APPROVE THE CONSTRUCTION PROJECTS AT ASTOR, ASTORIA MIDDLE SCHOOL AND ASTORIA HIGH SCHOOL TO UTILIZE THE CONSTRUCTION MANAGER/ GENERAL CONTRACTOR METHOD (CMGC) AS PRESENTED IN THE FINDINGS OF FACT AND DIRECTOR RICKENBACH SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**J. ASD CITIZEN BOND OVERSIGHT COMMITTEE RECOMMENDATIONS**

The group reviewed the applications and recommendations.

**DIRECTOR RICKENBACH MADE A MOTION TO APPROVE THE CITIZEN BOND OVERSIGHT COMMITTEE MEMBERS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**K. LICENSED AND ADMINISTRATIVE RECOMMENDATIONS – ORS 342.513**

The group reviewed the recommendations.

**VICE CHAIR LAMAN MADE A MOTION TO APPROVE THE 2019-2020 LICENSED AND ADMINISTRATIVE RECOMMENDATIONS AS PRESENTED AND DIRECTOR OSER SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

**L. CLASSIFIED EMPLOYEE APPRECIATION WEEK PROCLAMATION NO. 2018-2019-008**

Director Pearson read the classified employee appreciation week proclamation aloud.

**DIRECTOR OSER MADE A MOTION TO APPROVE THE CLASSIFIED EMPLOYEE APPRECIATION WEEK PROCLAMATION AS PRESENTED AND DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY CARRIED.**

**10.0 COMMENTS**

**A. FOR THE GOOD OF THE ORDER**

Patron Dani Williams of Astoria referenced a report given to the board and discussed bullying 101. There was a brief discussion regarding district process for bullying. The board thanked Dani for the comments.

**B. SUPERINTENDENT**

Superintendent Hoppes:

- March 5<sup>th</sup> will be a meeting regarding strategic planning
- The district has three new budget committee members and will be having a budget training session on March 20<sup>th</sup>
- The district has put information out about measles – there are no confirmed cases in Clatsop county to date
- Gave the board a self-evaluation for this years' superintended evaluation

**C. BUSINESS MANAGER**

Mrs. Landwehr:

- No comment.

**D. BOARD MEMBERS**

Director Pearson:

- It has been interesting getting started on the board
- Battle of the books was fun – AMS won
- Thank you for the presentations and good of the order

Director Rickenbach:

- Thank you to Dani Williams – my experience is that the district handles bullying well – it might be good to see it from other sides.
- Would like to see a recap on the family liaison position at the strategic planning meeting if possible
- There is an OCET team and they are doing well
- FFA is doing a fundraiser with businesses called pass the lamb
- Clatsop Works has 48 total students, 35 accepted from AHS
- Would like to see clear expectations for district coaches to keep students and coaches safe and protected

Director Oser:

- Attended a session at Astor for the design committee – it was outstanding
- Mentioned measles vaccinations and the need for kids to get vaccinated
- Bullying is a very serious issue – one of the things that we do is teach respect at day one
- Tip of the hat to Classified Staff

ASTORIA SCHOOL DISTRICT 1C  
785 Alameda Avenue  
Astoria, OR 97103

Vice Chair Laman:

- Thank you to Classified Staff
- Thank you for the report, Dani – I echo that there are good things happening in the district, but bullying is constantly changing and we need to be constantly changing

**E. BOARD CHAIR**

Chair Sampson:

- Thank you to classified staff for everything
- Thank you to Dani for taking the time to come and present your concerns
- Attended the parents lunch at AMS – it was great and well attended

**11.0 FUTURE MEETINGS**


Chair Sampson read the upcoming meetings and events.

- |   |   |
|---|---|
| A. Tuesday, March 5, 2019<br>5:00 pm      | <u>SPECIAL BOARD MEETING</u><br>ASTORIA MIDDLE SCHOOL LIBRARY |
| B. Wednesday, March 13, 2019<br>5:45 P.M. | <u>BOARD STUDY SESSION</u><br>ASD Boardroom                   |
| C. Wednesday, March 13, 2019<br>7:00 P.M. | <u>REGULAR BOARD MEETING</u><br>ASD Boardroom                 |

**12.0 ADJOURNMENT**

**DIRECTOR OSER MADE A MOTION TO ADJOURN THE MEETING AND  
DIRECTOR PEARSON SECONDED. THE MOTION WAS UNANIMOUSLY  
CARRIED.**

The meeting was adjourned at 9:19 P.M.

  
Board Chair

  
Superintendent/Clerk