

*Come Prepared * Arrive in a Timely Manner * Willing to Share * Constructive Criticism * Be Able to Speak Freely (Trust) * Provide Opportunity for all to be Heard and Reserve Judgment * Continue Learning About Issues to Make Sound Decisions * Support Decision * Respect Each Other * Thinking in a District View * Keep Education as the Top Priority*

Regular Meeting Agenda Astoria School District 1C Board of Directors August 8, 2018 – 6:15 P.M.

**Captain Robert Gray School – 3rd Floor Boardroom
785 Alameda Avenue
Astoria, OR 97103**

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
2. **ELECT BOARD CHAIR**

ACTION _____
3. **ELECT BOARD VICE-CHAIR**

ACTION _____
4. **AHS STUDENT REPRESENTATIVE**
5. **CONSENT AGENDA**
 - a. Approve minutes of Budget Hearing/Board Study Session, June 13, 2018
 - b. Approve minutes of Regular Board Meeting, June 13, 2018
 - c. Approve minutes of the Special Board Meeting, July 23, 2018
 - d. Appoint Craig Hoppes as Clerk and Mindy Landwehr as Deputy Clerk
 - e. Approve fidelity bonds for Craig Hoppes, Clerk, and Mindy Landwehr, Deputy Clerk, (\$100,000 each)
 - f. Designate Mindy Landwehr as Custodian of Funds and authorize the facsimile signature of the Custodian of Funds
 - g. Designate Mindy Landwehr as Budget Officer of the school district
 - h. Appoint Dan Van Thiel Legal Counsel of the school district
 - i. Authorize Mindy Landwehr, or in her absence, authorize Craig Hoppes to file an application and to act for the district for Public Law 874 (Federal Impact Monies)
 - j. Designate The Daily Astorian as the official publication for legal notices
 - k. Authorize Craig Hoppes, Superintendent, or in his absence, Mindy Landwehr, to sign all grant applications and to act for the district in federal ESEA programs
 - l. Renew resolution regarding compliance with Title VI of Civil Rights Act of 1964 and Title IX of Educational Amendment of 1972
 - m. Designate depositories for school funds
 1. United States National Bank of Oregon
 2. Columbia Bank (Bank of Astoria)
 3. Oregon State Pool
 - n. Appoint Board of Directors as the Local Public Contract Review Board
 - o. Authorize the Superintendent to apply for a short-term debt, in the event of a cash flow shortage, during the school year 2018-2019 not to exceed \$300,000

- p. Approve Section 125
- q. Appoint Knutsen Insurance as district's insurance firm for 2018-2019
- r. Employment of Tess Hamby, 1.0 FTE Industrial Arts/Agriculture, Astoria High School, effective August 27, 2018
- s. Employment of Kathleen Kelly, 1.0 FTE Special Education Teacher, Astoria High School, effective August 27, 2018
- t. Employment of Buz Olson, 1.0 FTE 5th Grade Teacher, Lewis & Clark Elementary, effective August 27, 2018
- u. Employment of Samantha Beckett, 1.0 FTE Math Teacher, Astoria Middle School, effective August 27, 2018
- v. Employment of Denise Moore, 1.0 FTE 1st Grade Teacher, Astor Elementary, effective August 27, 2018

ACTION

6. REPORTS

- a. Finance Report
- b. Gifts to the District

7. PATRON COMMENTS / QUESTIONS

8. INFORMATION

- a. Employment of John Dutze, 1.0 FTE Custodian, Astor Elementary, effective June 18, 2018
- b. Employment of Jolene Randall, 1.0 FTE Attendance Secretary, Astoria High School, effective August 27, 2017
- c. Resignation of John Dutze, 1.0 FTE Custodian, Astor Elementary, effective June 29, 2018
- d. Resignation of Casey Litwin, .67 FTE Math Teacher, Astoria High School, effective June 29, 2018
- e. Employment of Amy Hudnall, 6.5 hour per day Title I Instructional Assistant, Lewis & Clark Elementary, effective August 27, 2018
- f. Transfer of Sara Maher, 7.5 hour per day Instructional Assistant Self-Contained, effective August 27, 2018
- g. Resignation of Jordan Anderson, 1.0 FTE Special Education Teacher, Astoria High School, effective June 15, 2018
- h. Resignation of Rena Burgess, 7.75 hours per day Cafeteria Help, Astoria Middle School, effective June 15, 2018
- i. Resignation of Susan Graham, 6.75 hour per day Instructional Assistant, Astoria High School, effective June 15, 2018
- j. Employment of Michael Smith, 1.0 FTE Custodian position, Astor Elementary, effective July 9, 2018
- k. Employment of Anne-Marie Serres 6.75 hour per day Instructional Assistant, Astoria Middle School, effective August 27, 2018
- l. Employment of Debra Sensenbach, 1.0 Head Cook, Astor Elementary, effective August 27, 2018
- m. Employment of Randi Rasmussen, 6.5 hour per day Instructional Assistant, Astoria Middle School, effective August 27, 2018

Astoria School District Board of Directors - "Norms"

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- n. Employment of Jennifer Partridge, 6.5 hour per day Instructional Assistant – Self-contained, Astoria High School, effective August 27, 2018
- o. Employment of Chelsea Mattingly, 6.5 hour per day Instructional Assistant - ELL, Lewis & Clark Elementary, effective August 27, 2018
- p. Employment of Tyler Angus-Lyngstad, 6.5 hour per day Instructional Assistant – Self-Contained, Lewis & Clark Elementary, effective August 27, 2018
- q. Employment of Libby Lawrence, 3.5 hour per day Library Assistant, Astoria Middle School, effective August 27, 2018
- r. Transfer of Heather Louma, 6.5 hour per day Instructional Assistant – Self-Contained, Lewis & Clark Elementary, effective August 27, 2018
- s. Employment of Eric Croddy, 6.5 hour per day Instructional Assistant, Astoria High School, effective August 27, 2018
- t. Resignation of Michael Thomasson, 4.75 hour per day Bus Driver, Transportation, effective June 18, 2018

9. UNFINISHED BUSINESS

- a. None

ACTION _____

10. NEW BUSINESS

- a. Business Manager Contract

ACTION _____

- b. Director of Maintenance Contract

ACTION _____

- c. Surplus Items – Technology

ACTION _____

- d. ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone (First Reading)

- e. GBC – Staff Ethics (First Reading)

- f. GBN/JBA – Sexual Harassment (First Reading)

- g. GBN/JBA-AR – Sexual Harassment

- h. GCBDC/GDBDC – Domestic Violence, Harassment, Sexual Assault or Stalking Leave (First Reading)

- i. GCBDC/GDBDC-AR – Domestic Violence, Harassment, Sexual Assault or Stalking Leave

- j. GCDA/GDDA - Criminal Records Checks and Fingerprinting (First Reading)

- k. GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting

- l. IICC – Volunteers (First Reading)

- m. IGBA – Students with Disabilities (First Reading)

- n. IGBAH – Special Education – Evaluation Procedures (First Reading)

- o. IGBAJ – Special Education – Free Appropriate Public Education (FAPE) (First Reading)

- P. IGBAJ-AR – Special Education – Free Appropriate Public Education (FAPE)

- q. IKF – Graduation Requirements (First Reading)

- r. JECA – Admission of Resident Students (First Reading)

11. COMMENTS

- a. For the Good of the Order
- b. Superintendent
- c. Business Manager
- d. Board Members
- e. Board Chair

12. FUTURE MEETINGS

- | | |
|---|---|
| a. Wednesday, September 12, 2018
6:15 P.M. | <u>BOARD STUDY SESSION</u>
ASD Boardroom |
| b. Wednesday, September 12, 2018
7:30 P.M. | <u>REGULAR BOARD MEETING</u>
ASD Boardroom |

13. ADJOURNMENT

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the District Office at 503-325-6441.

This notice is provided in accordance with provision of the Oregon open meeting law.

Astoria School District is an equal opportunity educator and employer.